

Operational Excellence Award Rubric

Award	4 points	2 points	0 point	1 point Beyond the Scope
1. Process Efficiency: Nominee demonstrates significant improvements in processes that enhance efficiency, reduce waste, and contribute to cost savings.	Nomination clearly articulates how the Nominee demonstrates significant improvements in processes that enhance efficiency, reduce waste, and contribute to cost savings with all relevant examples.	Nomination demonstrates how the Nominee demonstrates significant improvements in processes that enhance efficiency, reduce waste, and contribute to cost savings with some relevant examples.	Nomination fails to demonstrate how the Nominee demonstrates significant improvements in processes that enhance efficiency, reduce waste, and contribute to cost savings with no relevant examples.	Nominee earns one service point if the impact of accomplishments extends beyond the expected scope of their position(s).
2. Quality Improvement: Nominee provides clear evidence of results achieved through operational excellence initiatives, including specific metrics or outcomes that highlight impact.	Nomination clearly articulates how the Nominee provides clear evidence of results achieved through operational excellence initiatives, including specific metrics or outcomes that highlight impact with all relevant examples.	Nomination demonstrates how the Nominee provides clear evidence of results achieved through operational excellence initiatives, including specific metrics or outcomes that highlight impact with some relevant examples.	Nomination fails to demonstrate how the Nominee provides clear evidence of results achieved through operational excellence initiatives, including specific metrics or outcomes that highlight impact with no relevant examples.	Nominee earns one service point if the impact of accomplishments extends beyond the expected scope of their position(s).
3. Innovative Solutions: Nominee introduces innovative ideas or technologies that have positively impacted operations and fostered a culture of continuous improvement.	Nomination clearly articulates how the Nominee introduces innovative ideas or technologies that have positively impacted operations and fostered a culture of continuous improvement with all relevant examples.	Nomination demonstrates how the Nominee introduces innovative ideas or technologies that have positively impacted operations and fostered a culture of continuous improvement with some relevant examples.	Nomination fails to demonstrate how the Nominee introduces innovative ideas or technologies that have positively impacted operations and fostered a culture of continuous improvement with no relevant examples.	Nominee earns one service point if the impact of accomplishments extends beyond the expected scope of their position(s).
4. Data-Driven Decision Making: Nominee uses data analysis and other metrics to drive decisions, showcasing the ability to leverage information for operational enhancements.	Nomination clearly articulates how the Nominee uses data analysis and other metrics to drive decisions, showcasing the ability to leverage information for operational enhancements with all relevant examples.	Nomination demonstrates how the Nominee uses data analysis and other metrics to drive decisions, showcasing the ability to leverage information for operational enhancements with some relevant examples.	Nomination fails to demonstrate how the Nominee uses data analysis and other metrics to drive decisions, showcasing the ability to leverage information for operational enhancements with no relevant examples.	Nominee earns one service point if the impact of accomplishments extends beyond the expected scope of their position(s).
5. Cross-Functional Collaboration:	Nomination clearly articulates how the	Nomination demonstrates how the	Nomination fails to demonstrate how the	Nominee earns one service point if the

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Nominee collaborates with other departments to drive operational improvements, breaking down silos and fostering teamwork.	Nominee collaborates with other departments to drive operational improvements, breaking down silos and fostering teamwork with all relevant examples.	Nominee collaborates with other departments to drive operational improvements, breaking down silos and fostering teamwork with some relevant examples.	Nominee collaborates with other departments to drive operational improvements, breaking down silos and fostering teamwork with no relevant examples.	impact of accomplishments extends beyond the expected scope of their position(s).